**Project Title**

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| **PLAN** a change or improvement  ***The Problem***  ***Aim/Goal***  The goal of this project is to:    ***Team***  **DO** the improvement, make the change  ***The Interventions***  What changes did you make or plan to make? | **STUDY** the results and examine data  ***Graphs/Data***  Or another supporting graphic. Compare where you started and what progress you have made since making changes.    ***Lessons Learned***  State key accomplishments achieved to date and lessons learned from working on this project.  **ACT** to sustain performance and spread change  ***Next Steps***  Determine if need to expand to other areas or rework the cycle. |